

# Minot Area Development Corporation

## Available Resumes

Below are resumes from persons, skilled in business management, who are interested in moving to North Dakota. If you would like further information about any of the persons listed, please make note of the 'Resume ID' and contact the Minot Area Development Corporation at 701-852-1075 or email [madc@minotusa.com](mailto:madc@minotusa.com).

### Management – Manufacturing

**Resume ID** ND-JKL-01-10

**Education** AA-Electronics Technology

**Work Experience** Manufacturing Engineer, Manufacturing Manager, Electrical Engineering Manager, Electrical Engineer, Owner/Entrepreneur, Maintenance Technician, Electrical Assembler/Field Service Technician

**Skills** Goal-Oriented, Strong Integrity, Proven Leadership Capabilities, Detail-Directed, Insightful Problem Solver, Organized, Effective Collaborator, Team Builder, Technology Based Product Specification, Design, Manufacturing

**Resume ID** ND-CLT-01-10

**Work Experience** Sr. Buyer, Inventory Analyst, Supply Chain Manger, Sr. Commodity Manager, SR. Master Scheduler, Sr. Commodity Manager, Buyer Planner II, Sr. Account Specialist

**Skills** Strategic Sourcing, Negotiations, SIOP Implementation, Supply Agreements, SAP Purchasing Analyst, Multi-Plant Leadership Experience, Global Commodity & Planning Focus, ISO/TL Certified, Building Cross Functional Relationships, Global SAP Purchasing Trainer, Leadership Essentials Series, SAP Training Program, Legal Aspects of Purchasing, The Art of Negotiation  
Lean Thinking and Team Dynamics, How to Negotiate with Vendors and Suppliers, Managing Multiple Projects, Objectives and Deadlines, Conflict Management Skills for Women, APICS – Working towards Certification, 7 Habits for Highly Effective People  
Back Door Selling, Big Risk, Big Dollars, Big Result

**Resume ID** ND-WEH-01-10

**Work Experience** Project Manager/Estimator/CAD Operator, Field & Manufacturing Supervisor/Project Manager, Plant Manager/Warehouse Supervisor, Owner, Engineering Coordinator/Supervisor, Hull Maintenance Technician,

**Skills** AutoCAD, MicroStations, Cadra, Excel, Word, Sigmanest, Various Cad/Cam Software Structural & Mechanical Components Detailer. Mechanical Estimator of Chutes Hoppers Structural Steel Ventilation, Personnel manager / Supervisor

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**Resume ID** ND-MK-01-10

**Education** BA-Business Administration, AAS-Accounting

**Work Experience** Machining and Assembly Supervisor, Material Control/Shipping/Receiving Supervisor

**Resume ID** ND-GEF-01-10

**Education** A.S in Quality Control/Management Technology, AA in Computer Science

**Work Experience** Order Inventory/Receiving Supervisor, Senior Quality Assurance Specialist, Independent Contractor, Receiving Personnel

**Skills** Vendor/Contract Management, Development & Optimization, Quality Management, Process Enhancement, Inventory Management, Cost Reduction/Avoidance, Detail Oriented, Technical Knowledge & Skills, Planning & Implementation, JIT Inventory Process, Resource Optimization, Operational Skills, Liaising & Networking, Establishing & Monitoring, Preventive Maintenance, Trouble-Shooting Skills

**Resume ID** ND-WHC-12-09

**Work Experience** Site Supervisor, Parts Sales manager, Controls Engineer, Regional Service Manager, Product Engineer/Buyer/Expediter, Field Service Engineer, Technical Instructor/SQ Illustrator

**Skills** Technical Instructor, Certified Purchasing Manger, Management, Supervision, Training, Mechanical Assembly, Electrical Assembly, Mechanical, Electrical, Electronic Testing, Quality Control, Inventory Control, Purchasing, Pricing, Inspection using hand tools, machining-jig borers/mills/lathes/grinders/Bridgeport/welding

**Resume ID** ND-CLS-12-09

**Education** Associates Degree-Engineering Technology, Associates Degree-Business Management

**Work Experience** Program Manager/Supplier Development/Lean Manufacturing Engineer, Advanced Program Quality, PPAP coordinator, Quality Tooling Engineer/Product Quality manager, Design Manager/Checker/Designer

**Skills** Program Quality, APQP, PPAP,Plant Launch, multiple OEM's, Tier One Automotive suppliers, strong technical skills, knowledge and experience in tooling, processing, measurement systems, cost reduction, supplier development, lean manufacturing, metals, stampings, injection molding, weldments, castings, mechanisms, plastics, foam, trim, textiles, electronics

# Minot Area Development Corporation

## Available Resumes

**Resume ID** ND-PJB-12-09

**Work Experience** Project Specialist, Project Superintendent, Project Engineer, Senior Project Engineer, Construction Superintendent, Carpenter General Foreman, Civil Superintendent

**Skills** Excel, scheduling program, Safety Representative, Certified Gas Tester, OSHA Seminar, Construction Quality Management for Contractors, Construction Law, Generator Installation, Wiring & Alarms

**Resume ID** ND-KR-12-09

**Work Experience** Subcontractor, General Contractor, Developer, Landlord

**Skills** IRC Foundation for Single and Multi-family dwellings, IRC Wood Wall Framing, General Contractor, Class C General Contractors Test, AutoCAD Design Software, QuickBooks, Microsoft Office Professional Software 2007

**Resume ID** ND-RSW-12-09

**Education** Courses taken in Business Administration/Computer Programming

**Work Experience** MEP Chief Estimator/Project Executive/Senior Project Manager/MEP Project Executive, Project Manager, Senior Project Manager/MEP Estimator, Project Manager III, MEP Lead/Manager, Executive Vice President, Operations Manager/Senior Project Manager, Project Engineer, Start-up Engineer/Superintendent/Estimator, Journeyman/Apprenticeship Teacher

**Skills** HVAC Systems, Plumbing, BAS/PAS controls, Extensive management, supervisory, personnel training, conceptual design, construction estimation skills,

**Resume ID** ND-JW-12-09

**Education** Bachelor of Arts in Political Science

**Work Experience** Assistant Crew Leader, Model Technician/Floor Supervisor, Production Supervisor, Shift Manager, Production Coordinator, Enumerator

**Skills** 12 years supervisory experience in industrial setting, safety and health regulations, plastic injection presses, robot retrieval systems, US Marine Corps, Basic Machining and Grinding, Lean Manufacturing techniques, Ergonomics, Accident Prevention, Interviewing, Cooperative Work Force, RJG injection molding techniques, First Aid

# Minot Area Development Corporation

## Available Resumes

**Resume ID** ND-MMR-12-09

**Education** Courses in Bachelor Program of Business Management

**Work Experience** Managing Director, LifeCycle Performance Manager, Director of Engineering

**Skills** Hazwoper Certification, Refrigeration Engineers and Technicians Association Certification, Net Weight Program Certification, HACCP Certification, TACCP Team Member, Certified Welder, Journeyman Iron Worker, MS Windows 2003, Adobe Acrobat, Lotus Notes, ACAD 2000

**Resume ID** ND-GHV-12-09

**Education** Bachelor of Science in Electrical Engineering, Bachelor of Science in Industrial Electrical Engineering

**Work Experience** Project Management, Operations Manager, Manager of Process/Engineering, Manager of Systems and Security Engineering, Senior Systems Engineer, Systems Engineer, Assistant Project Manager, Electrical/Instrumentation Supervisor, General Manager,

**Skills** Validation/Risk/FMEA, Strategic Planning, Process Improvement, Production Control, Multi-Site Operations, Project Management, ISO Requirements, Manufacturing Operations, cGMP Compliance, Quality Assurance, Lean Manufacturing, Systems Automation, Manufacturing Engineering, Facilities Maintenance, Staff Motivational Training, Change Movement

**Resume ID** IL-FL-12-09

**Education** MS I Manufacturing Engineering, BS in Electrical Engineering

**Work Experience** Engineering Manager, Senior Project Engineer, Senior Manufacturing and Engineer, Senior Manufacturing, Engineer, Product Engineer, Electrical Engineer

**Skills** Global Sourcing, Supplier Selection & Management, Contract Negotiations, Purchasing Product Development, Engineering, Manufacturing Management, Lean Manufacturing, Processes and Quality Improvement, Quality Control, Component Qualification Cost Effectiveness, Leadership, Team Building

# Minot Area Development Corporation

## Available Resumes

**Resume ID** IL-DK-12-09

**Education** Master in Business Administration, Bachelor of Science in Mechanical Engineering

**Work Experience** Sr. Program Manger, Project Manager, Product Engineer, Quality Control Technicians

**Skills** Systems-UNIX and Windows, Software-PRO-E, AutoCAD, Unigraphics, CADAM, Solid Works, Viewer, Baan ERP, Visual ERP, Microsoft Office, Project, and Visio

**Resume ID** ND-TAJ-11-09

**Education** Currently taking courses in Construction Management Major with a Business Minor

**Work Experience** Gas Construction Laborer; Field Engineer Intern; Assembly/Stockman; Route Driver

**Skills** Construction Management Classes; 30 Hour OSHA Card; 1 Year Drafting Class; Building Trades; Installation of Underground Natural Gas Lines

**Resume ID** ND-MD-08-09

**Work Experience** Construction Management Executive; Business Owner; Executive VP of Construction; VP, Construction Services; Project Manager

**Skills** 25+ experience in industry; Directing full scope of construction services & projects for multimillion dollar organizations; Implemented subcontractor and bidding/Costing procedures that combined to produce 1800 home constructions and closings from 2000-2005; Project scheduling/management; Operational management functions; Commercial/Industrial Development; Cost & Risk analysis/Evaluation; Federal & State regulatory issues; Construction Team supervision; Change orders & Price negotiating; Multi-site development projects; Construction Trades & Practices; Team building, training & leadership

# Minot Area Development Corporation

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**Resume ID** ND-DER-08-09

**Education** Professional Development: Certified Quality Engineer Refresher Course, Applied Management & Law, Violence in the Work Place, Coaching Skills, Criticism & Discipline Skills for Managers, Internal ISO Assessor training, Value Stream Mapping

**Work Experience** Senior Quality Engineer, Production Supervisor, Inspection Lead

**Skills** Production Supervisor & Quality experience with more than 25+ years in a leadership environment; Reputation in Quality, Teamwork, Team building, & flexibility to change; Stay within budget

**Resume ID** OH-JSH-07-09

**Education** HVAC Certification, OSHA Certification, Job Safety Analysis, First Aid in the Work place, MSDS, Chemical Hazard, Supervisory/Management Training, Self Management Work Team training, Technology & Business Strategy

**Work Experience** Service/Installation Manager, Production/Inventory Control Manager, Production/Maintenance Supervisor, Production Supervisor

**Skills** Supervision, Track, analyze, view reports, Maintain timeliness & accuracy for all inventory phases, Managed installations ensuring all codes and regulations met, Managed warranty claims

**Resume ID** WI-DRM-06-09

**Education** Inventory Management, Theory of Constraints, Statistical Process Control, Blueprint Interpretation, Developing of Team Plans, Geometric Dimensioning & Tolerancing, Basics of SPC, Programming for PCDMIS, Green Belt Certified, Government Defective Pricing, Total Time Management, Programming for Zeiss

**Work Experience** Quality Assurance Technician, Assistant Supervisor, Quality Inspector, Production Control Technician, Inventory Analyst, Quality Control Class A Inspector, Quality Control Technician

**Skills** 22 years experience in Quality & Production Planning Controls, Computer Skills, Quality database software such as: ZEISS, PC-DMIS, AS400, WISE, MAXCIM, KISS, DATALYZER, Access; Problem solver, Positive Attitude

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**Resume ID** WI-KDW-06-09

**Education** Pursuing Master of Business Administration, Bachelor of Professional Aeronautics, Associate of Science in Electronics

**Work Experience** Co-Founder/Chairman of Brevard Emergency Medical Services foundation, Electrician, Electrical/Electronic Maintenance, Configuration Management Analyst, United States Air Force, Avionics Manufacturing Supervisor, Inertial Radar Navigation System Specialist

**Skills** Supervision & Project Management, Quality Assurance, Manufacturing Electrical & Electronic Systems, Industrial Engineering, Avionics, Microsoft Office Suite, PLC hands on experience, Event planning, Emergency Management, Vendor/Contractor/Media relations, Employee Development, Systems Installation, Control System testing, Sales/Marketing

**Resume ID** IA-WLN-04-09

**Education** Bachelor of Arts in Business Management,

**Work Experience** Quality Assurance Manager, Manufacturing Superintendent, Cost Center Manager

**Skills** Quality Management System, Customer Service, Process Development, Coaching, Team Building

**Resume ID** IA-RWS-04-09

**Education** Bachelor of Science in Business Administration

**Work Experience** Project Development Agent, City Sales Representative, Executive Superintendent, Project Manager, Building Inspector, Owner

**Skills** Coordinating production, tracking job progress, building inspection

**Resume ID** IA-DG-04-09

**Education** Associates Degrees in Business Accounting, Aero-Space Medicine and Aero-Space Physiology; OSHA 30 Hour Construction Safety and Health, EPSC Ordinance Training,

**Work Experience** Construction and Maintenance Manager, Project Superintendent and Land Development Manager, Estimator and Assistant Project Manager

**Skills** Management and supervision, reducing costs/increasing productivity

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## Available Resumes

**Resume ID** ND-DO-03-09

**Education** Course certificates in Management Studies,

**Work Experience** Warehouse Supervisor, Warehouse Coordinator, Shift Supervisor, 2<sup>nd</sup> Shift Supervisor

**Skills** Operations, supervision, distribution, production, data entry, computer systems, forklift operations, inventory control, quality control, dispatch, shipping/receiving, training and safety

**Resume ID** OH-CV-03-09

**Education** Associates Degree in Medical Assisting

**Work Experience** Sort Supervisor, Production Lead, Shift Manager

**Skills** Supervision, employee training, employee evaluations, inventory, MS Office

**Resume ID** OH-JEE-03-09

**Education** Associates Degree in Business Management, Military training

**Work Experience** Reload Supervisor, Assistant General Manager, Foreman, Supervisor

**Skills** Interviewing, hiring, training, evaluation, coaching, maintaining employee files, coordinating truck dock with flights, inventory control

**Resume ID** MI-WPK-02-09

**Education** Some college coursework in computer science; Managers and Supervisor Training, Material Flow System Training, Root Cause Analysis, Auditor Training

**Work Experience** Commodity Buyer, Purchasing Agent, Salesperson, Administrator, Class A/B Technician

**Skills** Microsoft Office, TS/ISO, JIT, JBA, QAD/MLS

**Resume ID** MI-DEA-02-09

**Education** Associates Degree in Business; Hotel/Restaurant

**Work Experience** Superintendent, Supervisor, Fabrication Operator

**Skills** Experience with JIT scheduling, lean manufacturing, SPC, MS Word, Outlook, Excel, Access and Kronos. Extensive practice of ISO and QS9000, TS16949 Kaizens, Kanbans, TPM's, TBS and ABS

# Minot Area Development Corporation

## Available Resumes

**Resume ID** MI-TWF-02-09

**Education** Bachelor of Science in Education

**Work Experience** Receiving Clerk, Seasonal Logistics Coordinator, Administrative Assistant, Sales Support Representative

**Skills** Transportation planning and scheduling, strategic sourcing, purchasing and operations improvement utilizing Lean concepts

**Resume ID** MI-RC-02-09

**Education** Some college mechanical engineering coursework completed

**Work Experience** Project Manager, Site Supervisor, Outside Sales Representative

**Skills** Microsoft Word and Outlook

**Resume ID** MI-DM-02-09

**Education** Bachelor of Science in Construction Management, AAS in Architectural Drafting & Technology, AAS in Criminal Science, Advanced Construction Management Certification, Residential Construction Certification

**Work Experience** Licensed Residential Home Builder, Retail Manager/ Owner, Police Officer, Manufacturing

**Skills** 16 year career in competitive fast-paced building environment, providing estimates, construction planning, field organization, computer proficiency, negotiation, construction techniques

**Resume ID** MI-DJH-10-08

**Education** Operations & Logistics Course for Supervisors, US Army; Certificate, Drill Instructor/Trainer Course, US Army

**Work Experience** District Fleet Manager

**Skills** Management, Fleet Maintenance & Logistics, Equipment Operations, Warehouse Operations, Instructor/trainer, Microsoft Office

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**Resume ID** MI-JLW-02-09

**Education** Associates Degree in Quality Management; TQM, CMM (Brown and Sharp), GMS Teamwork Philosophy, Supplier certification, JHACO standards, OSHA standards, Conflict Resolution

**Work Experience** Production Technician, Director of Environmental Services Manager, Assembly Supervisor, Site Manager, Quality Manager

**Skills** Microsoft Office (Word/Excel/Outlook), AS400, Chronos, Proprietary Software, Purchasing, Inventory, Customer Service, Team Building, Scheduling, Policies and Procedures, Personnel Utilization, Vendor Management, Excellent listening skills, Coordinated measuring machines, Inspection processes, Quality control

**Resume ID** MI-LAP-10-08

**Education** A.A.S. Mechanical Design Drafting

**Work Experience** Dimensional Management Supervisor, Design Supervisor, Engineering Document Manager

**Skills** Management, Design, Computer Aided Design, GD&T, Plastics, Stamping, Purchasing, Maintenance, Mechanical

**Resume ID** MN-KH-08

**Education** Construction, Design & Landscape Diploma, Anoka Vocational Technical Institute

First Responder – Board Certified, State of Minnesota

**Work Experience** Construction Supervisor, Project Manager, Commercial and Residential Sales, Foreman

**Skills** Training and scheduling of staff, pricing negotiations, customer relations, heavy equipment operator

**Resume ID** WI-KS-08

**Education** Automated Manufacturing Systems A.A.S Degree from Dunwoody Institute

3<sup>rd</sup> year NAU for BS in Applied Management

**Work Experience** Warranty Manager, Administrative Manager, Brand Ambassador

**Skills** Extensive experience in management, manufacturing and administrative skills

# Minot Area Development Corporation

## Available Resumes

**Resume ID** CO-CM-07

**Education** M.B.A. Finance & International Business, Regis University, CO  
B.S. Kansas State University, KS

**Work Experience** Production Efficiency Manager, Operations Manager, Business Unit Manager

**Skills** Purchasing Inventory, Managed assembly department, Analyzed purchasing operations

**Resume ID** MI-MJA-10-08

**Education** Bachelor of Science in Mechanical Engineering Technology

**Work Experience** Plant Manager, New Equipment & Building Manager, Sales Manager, Maintenance Supervisor, Director of Maintenance, Superintendant

**Skills** Production & facilities management, Lean manufacturing, Employee mentoring & training, Equipment management, Engineering Expertise, Plant and facilities management, Production supervision, Process Engineering

**Resume ID** WI-JS-08

**Education** Bachelor of Science, Criminal Justice John Jay College, City University of New York

**Work Experience** Consultant, Director of Manufacturing and Production, Manager, Prepress/Production Manager

**Skills** Process Improvement, Cost Analysis & Control, Global Manufacturing, Negotiations & Purchasing, Staff Development